Coordination Committee Teleconference Notes

Date: 02/04/19

Time: 3:00-4:00pm

In Attendance: Beth Neary (SFDPH), Ben Chaffee (UCSF), Irene Hilton (SFDPH), Colleen Lampron (AFL Enterprises), Susan Fisher-Owens (UCSF), Margaret Fisher (SFDPH), Prasanthi Patel (SFDPH)

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| **AGENDA ITEMS** | **NOTES** | **ACTION ITEMS** |
| Pilot 1 Updates | Colleen:   * Pilot 1 had expert meeting December 21st * February 13-14, learning session 1 of Access Collaborative will take place. We have recruited 5 clinic teams to participate in the first round: Bayview Clinic (Marin City), Dr. Santos, Dr. Beronilla, UOP Virtual Dental Home, Southeast Health Center * Had a pre-work call with all of the teams last week * Working closely with faculty to get ready for the meeting that will focus on science of improvement and will look at gap between what we know (evidence based) and what is done in practice * Working with Elaine Fok from SFHN dental services on Continuing Education credit for participants   Ben:   * For evaluation needs for Pilot 1, the focus is on how effective collaborative is for participants and whether it is meeting their needs | Christina to set up a call for Ben and Colleen to discuss Pilot 1 evaluation and data |
| Pilot 2 Updates | Christina:   * SFDPH: numbers for January 19, 153 clients referred, 149 were contacted, 103 were appointed, 69 attended visits * Working on getting Spanish Health Worker to join the DTI Care Coordination team, hoping to have new HW by time of next call * SFUSD: Kim working on sharing 2018 numbers as they have begun care coordination in 2018. * MI training rescheduled for 03/01, Fri, 1-4pm * SFUSD reached out to Becky, the DPH Health Worker at DPH will be at SFUSD Health Worker Job-Alike training to share her experience, best practices, resources to help HWs at SFUSD with dental care coordination as it is new for them |  |
| Pilot 3 Updates | Christina:   * Taskforces are working on finalizing focus group findings presentation slides * Taskforces were invited to present findings with dental providers for Pilot 1 learning session   Prasanthi:   * Soda tax money has been found, and money will be added to existing contract with 450 K to be split between 3 taskforces for this and next year, working on scope of work with taskforces, and will be using Prop 56 funds on media campaigns * Potentially may work with a group at Berkeley to help with development of messaging and testing   Susan:   * Been working with a dental and dental hygienist master student who are interested in social approaches to health. They are interested in looking at grandparents and role they have in influencing health, and specific health messaging for grandparents. | Susan to reach out to Kent about getting the dental students connected to discuss developing messaging targeting grandparents  Susan will send Alison and Janelle’s email to Margaret and Prasanthi for invitation to CFSF Promotion team calls |
| Pilot 4 Updates | Susan:   * Maxine Hall and Family Health Center outreach * Did an immunization talk at Castro-Mission Health Center, there was a change in medical director at CMHC * Will send an introductory email to Dr. Seidel about DTI care coordination   Beth:   * Keith Seidel will be interim director at CMHC   Christina:   * Irene and I met with Dr. Uy-Smith at family Health Center to introduce DTI pilots, and discussed eCW dental referral * Will potentially be presenting at the April and May staff meeting at FHC * Working on updating slide deck for 2019   Margaret:   * Doing FV training for nursing staff (40 people) at Family Health Center   Irene:   * Plan to reach out to Kaiser again to pick up on engagement for DTI care coordination | Susan will reach out to Kaiser with smoking cessation as analogy for dental care coordination  Irene and Christina will reach out to Kaiser to continue discussion for dental care coordination |
| Pilot 5 Updates | Christina:   * Met with SEHC medical pediatric lead Dr. Alexis Williams, and lead dentist at SEHC dental clinic Dr. Marco Reyes * SEHC interested in setting up warm handoff, and Dr. Williams has ideas around patient outreach to remind them to attend their dental appointment * Set up a data meeting with Mission Neighborhood Health Center to discuss their questions around data baseline * NEMS is working on getting a team ready to work on Pilot 5 data baseline, will set up a data meeting once NEMS is ready   Irene:   * Will be having a second training on 02/26 for Dr. Yanagi’s clinic for 0-35 months old (for infant care), already trained them on seeing 3-5 years old. Hoping that MNHC HWs will refer all children 0-5 to Dr. Yanagi’s clinic * MNHC is very interested in getting incentive for 2019 |  |
| Data & UCSF Monitoring and Reporting Updates | Ben:   * Had a call since last meeting to discuss care coordination data * Waiting on getting data from 2018 to begin work on evaluation | Christina to work on finalizing Pilot 2 care coordination data from DPH for 2018 and sending to Ben and team |
| Fiscal Updates | Beth:   * We received the draft semi-annual reporting template on December 18th and shared feedback with DHCS on December 19th. The revised final template has not been released, though we have a call with DHCS on 2/20 which is likely to include release of the final template that may be due March 31st. * DHCS approved our 3 supplemental proposals and our revised budget is under review for amending the DPH-DHCS contract. Remaining steps are: * 1. DHCS will send DPH amended contract to DPH to sign * 2. DPH will need to send revised funding notice to UCSF, SFUSD, and AFL Enterprises to do contract modifications to incorporate the funding. The 2018 invoices need to be paid before the contract modification can be done. Thank you AFL and SFUSD for submitting the invoices already and UCSF for planning to submit them in the next 1-2 weeks. * AFL, SFUSD, and UCSF will need to modify contracts over the next roughly 2 months. January and February invoicing can happen on the 2019 invoice templates even though we will revise the budget within this funding term. Most likely SFUSD and UCSF will want to wait for the new templates, for simplicity but they certainly don't need to. * Invoice templates are in the middle of being released for 2019. * NEMS Contract – NEMS received funding notice on November 21st, leadership met with DTI team in January, and will meet with April (from CDTA) and Beth on Friday to discuss contract document specifics. Will probably be certified in roughly early May. |  |
| Cavity Free SF | Margaret:   * Had staffing changes, Prasanthi and Lisa are back * Currently understaffed. Margaret will be retiring end of March. Prasanthi will be leading efforts * Had ICC meeting on 01/17 * Strategic planning consultant chosen, Prasanthi working on Scope of Work with consultant and will move this through contract * Data page is almost completed for the CFSF website * Would like alignment on data reporting for CFSF funders due June (would like to align with DTI data & evaluation) | Margaret will reach out to Christina for data and evaluation alignment between DTI and CFSF |
| Interpilot Ideas for Collaboration | Colleen:   * Have been trying to get a hold of the MI training in Pilot 2 to see if he can also train in Pilot 1 * Would be great to have dental care coordinators meet with the dental providers in Pilot 1 could really help. * It would be good to be invited and to present at the learning session, practices may have some insights, but the most important aspect is that relationships can be developed.   Margaret:   * Dental providers can also share their burdens when receiving referrals, what are the best ways to refer to them | Colleen to talk with Irene on how to engage Health Workers in Pilot 1 |
| Asks and Announcements | Susan:   * Will be speaking at a Interprofessional meeting on March 2, 2019 about Interprofessional care-a professional meeting | Susan will send out information on Interprofessional meeting |
| Next Meeting | Next meeting Monday, March 4, 2019, 3-4pm, via teleconference |  |